



13 March 2009

Anglo-Chinese School (Primary)



A Methodist Institution
(Founded 1886)



Dear Parents/Guardian,

SUBMISSION OF REQUESTS FOR SPECIAL ARRANGEMENT/SPECIAL CONSIDERATION

1. Candidates with **learning disabilities** who wish to apply for special arrangements (e.g. extra-time) for the school examinations are required to submit their applications by **Friday, 3 April 2009.**

All applications must be accompanied by a Psychological Report that:

- states clearly the specific learning disability, as diagnosed by qualified professionals*;
- is current, i.e. the evaluation of learning needs arising from the disability should be completed within three years prior to the date of the examinations;
- provides relevant information pertaining to medical, developmental and educational history;
- describes the comprehensive testing and techniques used to arrive at the diagnosis, including evaluation dates and test results with subtest scores from measures such as cognitive ability, academic achievement, and information processing;
- describes the functional limitations supported by the test results; and
- describes the specific special arrangements requested, and provides a rationale for the child's need for special arrangement.

*Note: Professionals qualified to make the evaluation include educational psychologists, child/clinical psychologists, psychiatrists, occupational therapists and speech and language therapists.

2. Candidates with **physical disabilities** who wish to apply for special arrangements for the school examinations are also required to submit their applications by **Friday, 3 April 2009.**

All applications must be accompanied by:

A medical report from qualified professionals (which include registered medical practitioners, Occupational therapists and speech and language therapists). The medical report must state the following:

- when the disability was diagnosed;
- how the disability may affect the candidate's performance during examination; and
- the type of special arrangement(s) that is/are required by the candidate during examination.

Please note that a medical certificate (MC) from the doctor is not acceptable.

3. Please fill in the form attached and return it to the box outside the Level 1 Staffroom by **Friday, 3 April 2009.** Please attach your son's/ward's report if you have not submit to the school before.

50 Barker Road Singapore 309918 . Tel: 6250 1633 . Fax: 6353 1366 . Website: <http://www.anglochineseprimary.net>



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4. Please note that this application for special arrangements/consideration is only for the school's internal examinations and does not apply to PSLE. There will be an application for special arrangements/considerations during PSLE when your son/ward is in Primary 6.



5. This application will apply for both 2009 mid-year and year-end examinations. If you have been granted special arrangement/ special consideration on the previous year, you will still need to apply for this year. Please note that any request submitted after **Friday, 3 April 2009** will not be processed for 2009 mid-year examinations; they will be processed for the year-end examinations instead.



Please do not hesitate to contact Mrs Grace Khoo (Vice-Principal), Mrs Lee Chi Loo (Subject Head/Special Needs) or myself at 6250-1633 if you need further clarification.

Thank you and God Bless.

Yours faithfully,

Lim Chew Hiong, Richard
Principal