

Anglo-Chinese School (Primary)



A Methodist Institution
(Founded 1886)



4 March 2010

Dear Parents/Guardian,

SUBMISSION OF REQUESTS FOR SPECIAL ARRANGEMENT/SPECIAL CONSIDERATION FOR SCHOOL EXAMINATIONS



1. Candidates with **learning difficulties** who wish to apply for special arrangements (e.g. extra-time) for the school examinations are required to submit their applications by **Thursday, 1 April 2010**. All applications must be accompanied by a Psychological Report that:

- states clearly the specific learning difficulty, as diagnosed by qualified professionals*;
- is current, i.e. the evaluation of learning needs arising from the learning difficulty should be completed within three years prior to the date of the examinations;
- provides relevant information pertaining to medical, developmental and educational history;
- describes the comprehensive testing and techniques used to arrive at the diagnosis, including evaluation dates and test results with subtest scores from measures such as cognitive ability, academic achievement, and information processing;
- describes the functional limitations supported by the test results; and
- describes the specific special arrangements requested, and provides a rationale for the child's need for special arrangement.

*Note: Professionals qualified to make the evaluation include educational psychologists, child/clinical psychologists, psychiatrists, occupational therapists and speech and language therapists.



2. Candidates with **physical disabilities** who wish to apply for special arrangements for the school examinations are also required to submit their applications by **Thursday, 1 April 2010**. All applications must be accompanied by:

A medical report from qualified professionals (which include registered medical practitioners, Occupational therapists and speech and language therapists). The medical report must state the following:

- when the disability was diagnosed;
- how the disability may affect the candidate's performance during examination; and
- the type of special arrangement(s) that is/are required by the candidate during examination.

Please note that a medical certificate (MC) from the doctor is not acceptable.



3. Please fill in the form attached and drop it in the box outside the Level 1 Staffroom by **Thursday, 1 April 2010**. Please attach your son's/ward's report if you have not submitted it to the school before.



4. Please note that this application for special arrangements/consideration is only for the school's internal examinations and does not apply to PSLE.

50 Barker Road Singapore 309918 . Tel: 6250 1633 . Fax: 6353 1366 . Website: <http://www.anglochineseprimary.net>

5. This application will apply for both 2010 mid-year and year-end examinations. If you have been granted special arrangement/ special consideration in the previous year, you will still need to apply for this year. Please adhere strictly to the closing date given. We will not process applications received after **Thursday, 1 April 2010** for the 2010 mid-year examinations; they will be processed for the year-end examinations instead.

6. You will be notified of the outcome of your application by Friday, 16 April 2010. If you do not hear from us, kindly contact Ms Jane Gao Shuqing, Mrs Lee Chi Loo (Subject Head/ Special Needs) or myself at 6250-1633.

Thank you and God Bless.

Yours faithfully,

Lim Chew Hiong, Richard
Principal